



CLOSURE OF COUNCIL FACILITIES OVER CHRISTMAS/NEW YEAR PERIOD POLICY

Adopted By Council 14 December 2016

Resolution No 2016/380

Version Number	Created By	First Adopted By Council	Review Period
3.0	Corporate, Community & Regulatory Services	December 14 2016	4 Years

Created By: Corporate, Community & Regulatory Services Department
Date:- December 2016
Version No:- 3.0
Adopted By Council: 14 December 2016
Review Date:- December 2020

Policy Objectives

The objective of this policy is to communicate Council's decision to close non-essential services during the Christmas and New Year period.

Scope

This applies to all Council facilities.

Policy Statement

1. That during the period between Christmas Day and New Year's Day, Council's Chambers, Customer Service and Payments Centre, Depot facilities, Macquarie Valley Family Day Care Centre, and Visitors Information Centre will be closed.
2. All other Council facilities (including Swimming Pools and Waste Depots) will be closed on Christmas Day. These facilities will re-open during the rest of the Christmas and New Year period but may operate with changes to the hours of operation.
3. Council will continue to provide essential services to ensure the health and safety of the community.

Essential services will include:

- Kerbside garbage collection
 - CBD cleaning
 - Cleaning public facilities (e.g. toilets, BBQs)
4. Council will ensure the community is aware of any changes to the availability of Council services and the closure of any facilities during the Christmas and New Year period by placing appropriate advertisements in the print media as well as on Council's website.
 5. Council will still provide appropriate on-call officers to respond to urgent maintenance work or emergency situations. These officers can be contacted by calling Council's customer service number 6889 9999.